

**Southern University College**  
**Job Posting**  
**Frequently Asked Questions (Updated on October 2021)**

**1. When is the graduation month of Southern University College (hereafter Southern UC) students?**

- Convocation ceremony usually falls around the end of June.
- However, there are students who have completed their studies and looking for career opportunities every semester, particularly on March, June and October.

**2. What courses do Southern UC graduates usually graduated from?**

- Please check from <https://www.southern.edu.my/sra/programme.html>

**3. How many Southern UC students graduated in year 2021?**

- More than 820 students graduated in year 2021, where half of them are from the Faculty of Business and Management.

**4. Currently, how many students are there in Southern UC?**

- Approximately 2,700 students.

**5. What options do my company have for job posting and what are the differences between these options?**

- Option 1: Posting on job portal only
  - Strength: Free posting
- Option 2: Posting on job portal, notice board and Facebook page
  - Strength: Increase exposure to potential candidates
  - Fees applies as follows:

	<b>1 Month</b>	<b>2 Months</b>	<b>3 Months</b>
<b>1 Vacancy</b>	RM45	RM70	RM95 (Free 1 intern posting)
<b>2 Vacancies</b>	RM70	RM95	RM120 (Free 2 intern posting)
<b>3 Vacancies</b>	RM95	RM120	RM145 (Free 3 intern posting)

**6. How to advertise my company's career opportunities?**

- The procedure shall be as follows:
  - i. Fill in the *Job Posting Company Form* at <https://forms.gle/9HUfN3NUP4HfRrh6>
  - ii. For Option 2 only:
    - After posting is approved, Student Affairs Office will email to invite payment.
    - Make payment according to the instructions in the email.
    - Reply with the proof of payment from bank.
- SAO will then post in the job portal (Option 1), notice board and Facebook page (Option 2).
- Job posting will be effective for the period selected in the form, starting from the date of posting. Job postings that passed the period will become obsolete and will be removed unless extended by reapplying using the steps mentioned above.

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# 南方大学学院

## 招聘广告刊登——常见问题

1. 南方大学学院 ( 其后称 Southern UC ) 学生在什么月份毕业？
  - 毕业典礼一般于6月尾进行。
  - 每年的3月、6月和10月都有学生完成学业，准备就业。
2. Southern UC 的毕业生来自哪些科系？
  - 请浏览 <https://www.southern.edu.my/sra/programme.html> 以了解详情。
3. 有多少位Southern UC 学生于2021 年毕业？
  - 超过820多位学生于2021年毕业。
4. Southern UC 目前有多少位学生？
  - 大约2700 名在籍学生。
5. 我们公司有兴趣刊登招聘广告。请问有什么选择？不同的选择有什么优点？
  - 选项1：于 *学生就业网* 内刊登
    - 优点：免费刊登
  - 选项2：于 *学生就业网* 及 布告栏刊登
    - 优点：增加广告曝光率
    - 此选项需付费。请参阅表格以了解详情。

	1 Month	2 Months	3 Months
1 Vacancy	RM45	RM70	RM95 (Free 1 intern posting)
2 Vacancies	RM70	RM95	RM120 (Free 2 intern posting)
3 Vacancies	RM95	RM120	RM145 (Free 3 intern posting)

6. 如何宣传我们公司的职位招聘？
  - 流程如下：
    - i. 填写*企业招聘申请表*
    - ii. 付款 ( 仅适用于选项2 )
    - iii. 电邮申请表及银行收据至 [sao@sc.edu.my](mailto:sao@sc.edu.my)
  - 我们收到后将上传至Southern UC *学生就业网* ( 选项1 ) 及布告栏 ( 选项2 ) 。
  - 招聘广告的有效期限从张贴日开始计算至表格内所选的期限为止。在期限后，除非收到公司透过上述方法提交的更新通知，否则将被视为过期并予以移除。

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