

 SOUTHERN UNIVERSITY COLLEGE 南方大學學院	ACADEMIC AFFAIRS, ADMISSION AND REGISTRATION OFFICE	Document No.:	AARO/F_CT/00/2020
	CREDIT TRANSFER APPLICATION FORM	Revision:	00
		Effective Date:	1-July-2020
		Page No.:	Page 1 of 1

Name: _____
New Batch: _____

New Student ID.No.: _____
Contact No.: _____

Previous College / University (in full name):					Program of studies in Southern UC (in full name):		
Program of studies (in full name):							
MQA Code: _____					MQA Code: _____		
No	Subject Code	Subjects allowed credit transfer from previous University / College	Grade	Credits	Subject Code	Subjects granted credit transfer in Southern University College	Credits
Total credits					Total credits		

Applicant's Signature: _____ Date: _____

Approved by Head of Department: _____
Name: _____ Date: _____

Endorsed by Dean of Faculty: _____
Name: _____ Date: _____

FOR OFFICE USE ONLY
Verified by Academic Affairs, Admission & Registration Office: _____
Name: _____ Date: _____

Stamp of Account & Finance Office: _____ Receipt No.: _____
Name: _____ Date: _____

Note: 1) For application from other college / university, every subject approved for transfer will be charged RM 150.
2) Documents to be attached (previous institution) :
 i. Certificate / Letter of completion of studies / Offer Letter
 ii. Transcript of academic record
 iii. Course description / Syllabus
 iv. MQA approved documents on the programs of studies
 3) All photostat documents must be certified true copy.